



AGENDA
RIO DELL CITY COUNCIL
"VIRTUAL" SPECIAL MEETING
FRIDAY, DECEMBER 18, 2020 – 4:00 P.M.
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE

WELCOME . . . Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT
CORONAVIRUS (COVID-19)**

Due to the unprecedented public health threats posed by COVID-19 and the resultant need for social distancing, changes to the City Council meeting format are required. Executive Order N-25-20 and N-29-20 from Governor Gavin Newsom allow for telephonic Council meetings of the City Council and waives in-person accessibility for Council meetings, provided that there are other means for the public to participate. Therefore, and effective immediately and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Rio Dell City Council will only be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to and email no later than one hour prior to the start of the Council meeting. Your comments will be read out loud, for up to three minutes.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting ID **987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have three minutes to comment.

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action.

Due to the COVID-19 situation public comment must be submitted via email at publiccomment@cityofriodell.ca.gov no later than one hour prior to the start of the meeting.

D. SPECIAL MEETING MATTERS

- 1) 2020/1218.01 – Resolution No. 1473-2020 Adjusting the FY 2020-21 General Fund Capital Projects Reallocating Resources to Complete Sidewalk Work Associated with the ATP/Safe Routes to School Project **(ACTION)**

E. ADJOURNMENT



In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

*The next Regular City Council meeting is scheduled for
Tuesday, January 5, 2021 at 6:30 p.m.*

*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*



December 18, 2020

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approval of Resolution No 1473-2020 Adjusting the FY 2020-21 General Fund Capital Projects Reallocating Resources to Complete Sidewalk Work

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1.) Take no action. The ATP/Safe Routes to School Project will wind down on budget, but with a section of Davis Street sidewalk repair undemolished and unrepaired.
- 2.) Approve Resolution No. 1473-2020 using reallocated city funds to complete the final sidewalk work associated with the ATP/Safe Routes to School Project.

BACKGROUND AND DISCUSSION

On December 3, 2019 the Rio Dell City Council approved Resolution No. 1438-2020 awarding work for the Active Transportation Project to Mercer Fraser. The Mercer Fraser contract came in under budget allowing for additional work to be completed within the overall project scope.

These additional funds were used to make modifications to the intersection of Eeloa and Wildwood at the request of a resident, Complete ADA work identified by US Department of Justice Independent Licensed Architect (ILA) for path of travel from bus stop to library, extend the slurry seal to a portion of Wildwood Avenue and work on updating sidewalks on Davis Street.

The Davis Street sidewalks are to be the final work associated with the ATP project. Work is underway from Ireland to the Davis Street Park in demolishing the existing sidewalk which will be replaced even if no further action from the Council is taken.

Unfortunately, the funds for the grant funded ATP project are running out. While the project has been able to complete far more work than originally proposed, the funds are not able to cover the final segment of sidewalk from Davis Street Park to the east corner with the Dollar General. Additional City funding will be required to demolish and reconstruct this section.

The Council can choose (1) to take no action, thereby reallocating no funds. Staff will wrap the project up having used no City funds on the Grant funded ATP project. The advantage of this action would be the preservation of city funds for use elsewhere.

The Council can also choose (2) to reallocate existing unexpended funds in the Capital Budget for this fiscal year and in doing so, finish out this final section of sidewalk. The advantage of taking this course of action is that everything has already been prepared for this work to be undertaken and it is ready to implement immediately. To separately prepare and bid out this project would likely cost significantly more. However, once reallocated, these funds will not be available for other purposes. Additional cost including contingency is expected to be \$82,978.

In order to accomplish the work outlined in option number 2, the Council will need to authorize this reallocation and work at this meeting, so that work can begin on Monday, December 21st.

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**RESOLUTION NO. 1473-2020
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDING THE ADOPTED BUDGET
FOR FISCAL YEAR 2020-21 CAPITAL PROJECTS**

WHEREAS, the City adopted Resolution 1453-2020 establishing the City's Operating and Capital Budget for Fiscal Year (FY) 2020-21 and any adjustment that changes the use of appropriations in a fund must be approved by the City Council; and

WHEREAS, changes to appropriations are desirable by the City Council and therefor necessary to cover costs to complete sidewalk improvements on Davis Street; and

WHEREAS, budgeted funds for the Slurry Seal project came in \$36,209.18 under budget and funds set aside for asphalt resurfacing currently have an unexpended balance of \$103,187.56 providing ample funds to be reallocated towards completing sidewalk work on Davis Street.

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell FY 2020-21 Operating and Capital Budget to allow the use funds anticipated to remain unexpended during the fiscal year towards completion of sidewalk work on Davis Street as follows:

\$36,209	6500 14 Project 9014 Slurry Seal
<u>\$46,769</u>	<u>6500 14 Project 9014 Asphalt Street Resurfacing</u>
\$82,978	TOTAL REALLOCATED APPROPRIATIONS

PASSED AND ADOPTED by the City Council of the Rio Dell on this 18th day of December, 2020 by the following vote:

Ayes:

Noes:

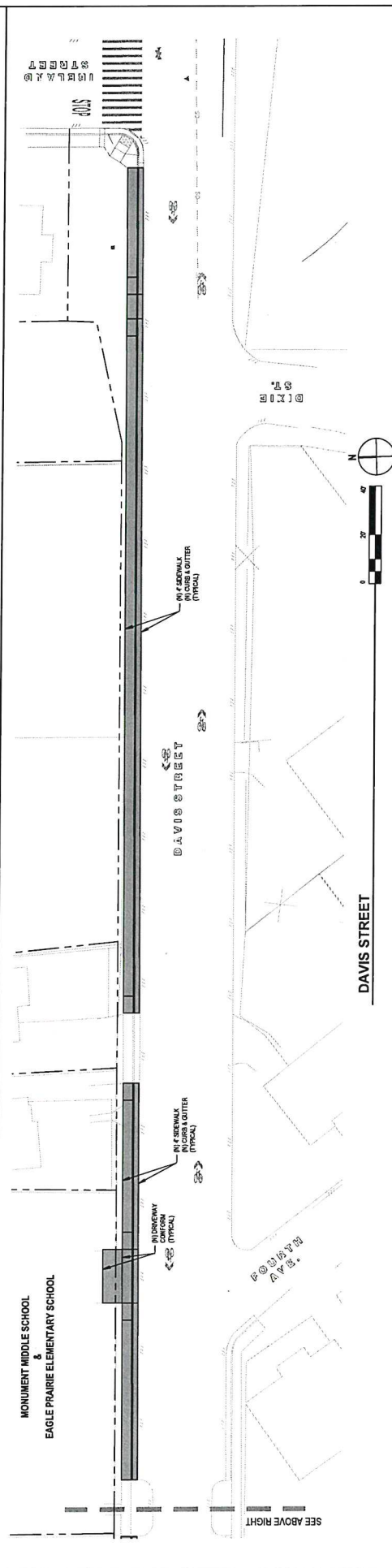
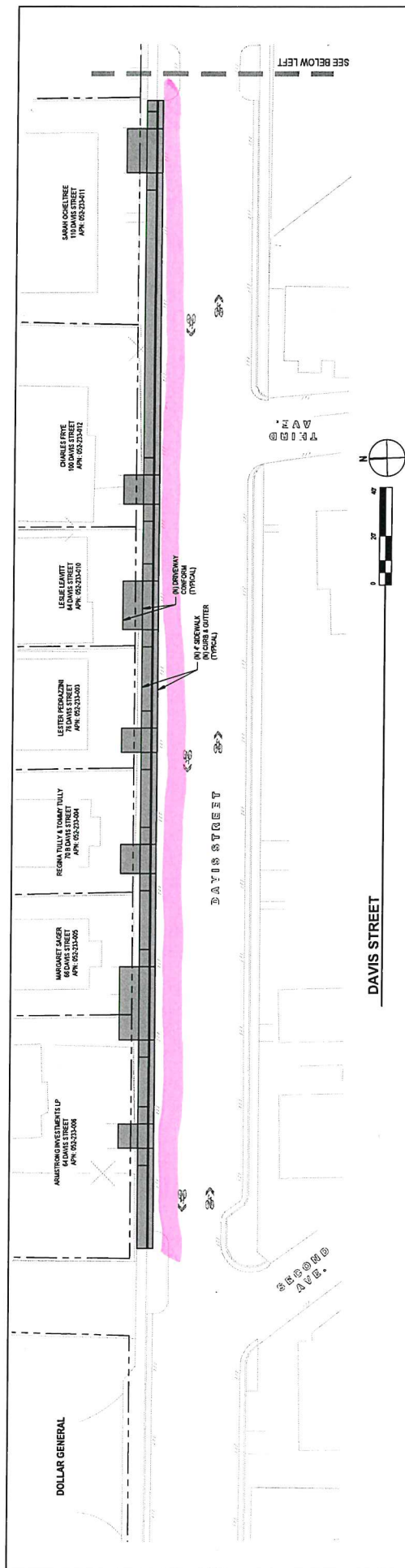
Abstain:

Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk

[illegible]

Original Construction Budget	\$	1,225,000
Mercer Billed to Date (Thru Pay Request 4)	\$	(1,044,145)
Mercer Remaining Original Contract Work	\$	(24,000)
GHD Labor Posted to Date (through 12/12)	\$	(53,575)
GHD Unbilled Labor (through 12/17)	\$	(1,904)
Total Available Funds	\$	101,376
Anticipated GHD CM (3 wks @ 20hrs/wk)	\$	(8,160)
GHD Project Close Out Set Aside	\$	(7,800)
Anticipated Available CO Funds	\$	85,416

Cost to Complete CO Areas Demoed to Date

Earthwork	\$	(4,850)
Traffic Control	\$	(7,850)
Demo	\$	(18,616)
Sign Posts	\$	(150)
Sidewalk	\$	(18,000)
Curb and Gutter	\$	(16,800)
Driveways	\$	(3,840)
Adjust Utilities	\$	(3,725)
Sidewalk Underdrain	\$	(1,200)
Anticipated Remaining Funds	\$	10,385

Remaining CO Work to Be Completed

Mobilization	\$	(1,000)
Earthwork	\$	-
Traffic Control	\$	(3,000)
Demo	\$	(19,864)
Sign Posts	\$	(150)
Sidewalk	\$	(7,488)
Curb and Gutter	\$	(24,276)
Driveways	\$	(20,160)
Adjust Utilities	\$	(6,705)
Sidewalk Underdrain	\$	(1,720)
Utility Conflict Contingency	\$	(10,000)
Balance Required to Fund Davis CO	\$	(82,978)